

**The Woodlands Community  
Development District**

**January 10, 2019**

**Agenda Package**

# The Woodlands Community Development District

**Inframark, Infrastructure Management Services**

210 North University Drive Suite 702, Coral Springs, Florida 33071 Phone: 954-603-0033 Fax: 954-345-1292

January 3, 2019

Board of Supervisors  
The Woodlands Community Development District

Dear Board Members:

A meeting of the Board of Supervisors of The Woodlands Community Development District will be held Thursday, **January 10, 2019 in the Shannon Staub Library, Conference Room #139, 4675 Career Lane, North Port, Florida.** Below is the agenda for the meeting beginning **at 10:30 a.m.**

- 1. Roll Call**
- 2. Public Comment on Agenda Items**
- 3. Organizational Matters**
  - A. Oath of Office
  - B. Resolution 2019-2 Designating Officers
- 4. Consent Agenda**
  - A. Minutes of the November 8, 2018 Meeting
  - B. Financial Report
- 5. Attorney's Report**
- 6. Engineer's Report**
- 7. Manager's Report**
  - A. Discussion of FIA- Coverage for ADA Claims 2019-2020
- 8. Supervisors' Requests**
- 9. Audience Comments**
- 10. Adjourn**

Enclosed for review are documents for the January 10, 2019 meeting. Items not included in this package will be presented at the meeting. I look forward to seeing you there, and if you have any questions, please contact me.

Sincerely,

*Mark Vega*

Mark Vega  
District Manager

## **Third Order of Business**

**3B.**

**RESOLUTION 2019-2**

**A RESOLUTION DESIGNATING OFFICERS OF THE WOODLANDS COMMUNITY DEVELOPMENT DISTRICT**

WHEREAS, the Board of Supervisors of The Woodlands Community Development District at a regular business meeting held on January 10, 2019 desires to appoint the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE WOODLANDS COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons were appointed to the offices shown, to wit:

- \_\_\_\_\_ Chairman
- \_\_\_\_\_ Vice Chairman
- Mark Vega Secretary
- Stephen Bloom Treasurer
- Alan Baldwin Assistant Treasurer
- \_\_\_\_\_ Assistant Secretary(s)
- \_\_\_\_\_
- \_\_\_\_\_

PASSED AND ADOPTED THIS, 10<sup>th</sup> DAY OF JANUARY 2019.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

## **Fourth Order of Business**

**4A.**

**MINUTES OF MEETING  
THE WOODLANDS  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Woodlands Community Development District was scheduled on Thursday, November 8, 2018 at 10:46 a.m. in the Shannon Staub Library, Conference room #139, 4675 Career Lane, North Port, Florida.

Present and constituting a quorum were:

|                               |                     |
|-------------------------------|---------------------|
| Carl Impastato                | Chairman            |
| William Richardson            | Vice-Chairman       |
| Robert Ripatrazone            | Assistant Secretary |
| Lawrence Tinkham              | Assistant Secretary |
| Elio Bucciero (Via Telephone) | Assistant Secretary |

Also present were:

|               |                   |
|---------------|-------------------|
| Mark Vega     | District Manager  |
| Vivek Babbar  | District Counsel  |
| Robert Dvorak | District Engineer |
| Residents     |                   |

*The following is a summary of the discussion and actions taken at the May 3, 2018 Woodlands Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS** **Roll Call**

Mr. Vega called the meeting to order and called roll.

On MOTION by Mr. Impastato seconded by Mr. Tinkham with all in favor Mr. Bucciero was authorized to join the meeting by telephone. 4-0

**SECOND ORDER OF BUSINESS** **Public Comment on Agenda Items**

None.

**THIRD ORDER OF BUSINESS** **Consent Agenda**

- A. Minutes of the May 3, 2018 Meeting**
- B. Financial Report**
- C. Acceptance of the FY 2017 Audit**
- D. Resolution 2019-1 – FY 2018 Budget Amendment**
- E. Motion to Assign Fund Balance**
- F. Acceptance of FY 2018 Audit Engagement Letter**
- G. LLS Insurance Renewal Proposal**



On MOTION by Mr. Impastato seconded by Mr. Tinkham with all in favor the Consent Agenda was approved as presented. 5-0

**FOURTH ORDER OF BUSINESS**

**Attorney’s Report**

**A. Chief Inspector General Response Letter on FY 2017 Audit Findings**

- Mr. Babbar reported issues in the audit related to undeveloped pods in the CDD.
- The Board has no obligations to act on the findings.

**B. Assessment Legal Letter**

- Memos were sent out regarding legal implications of assessments.
- Mr. Babbar provided an explanation of the letter and proceedings to respond.

**FIFTH ORDER OF BUSINESS**

**Engineer’s Report**

Mr. Dvorak reported the following:

- A delinquent statement of inspection for Phase 1A and 1B was found.
- The SWFWMD Permit to lengthen a pipe at Cedar Grove was received. The pipe and pumps will be installed by the end of January.
- There was a Board Consensus for the District Engineer to find the District Survey and Control Points.

**SIXTH ORDER OF BUSINESS**

**Manager’s Report**

Mr. Vega stated an ADA Compliance shield will be added to the website for ADA Website Compliance.

**SEVENTH ORDER OF BUSINESS**

**Supervisors’ Requests**

None.

**EIGHTH ORDER OF BUSINESS**

**Audience Comments**

Comments were received by the Board.

**NINTH ORDER OF BUSINESS**

**Adjourn**

On MOTION by Mr. Impastato seconded by Mr. Tinkham with all in favor the meeting was adjourned. 5-0

---

Chairman/Vice Chairman

**4B**

**THE WOODLANDS**  
Community Development District

**Financial Report**

*November 30, 2018*

**Prepared by**



**Table of Contents**

**FINANCIAL STATEMENTS**

|  |            |
|--|------------|
| Balance Sheet - All Funds .....                                  | Page 1     |
| Statement of Revenues, Expenditures and Changes in Fund Balances |            |
| General Fund .....   | Page 2 - 3 |
| Debt Service Fund .....  | Page 4     |

**SUPPORTING SCHEDULES**

|  |            |
|--|------------|
| Non-Ad Valorem Special Assessments ..... | Page 5 - 6 |
| Check Register Report .....              | Page 7     |

---

**THE WOODLANDS**  
Community Development District

**Financial Statements**

(Unaudited)

*November 30, 2018*

**Balance Sheet**  
November 30, 2018

| ACCOUNT DESCRIPTION                          | GENERAL FUND        | SERIES 2004A DEBT SERVICE FUND | TOTAL                 |
|--|---------------------|--------------------------------|-----------------------|
| <b>ASSETS</b>                                |                     |                                |                       |
| Cash - Checking Account                      | \$ 1,751,488        | \$ -                           | \$ 1,751,488          |
| Assessments Receivable                       | 947,373             | 12,104,235                     | 13,051,608            |
| Allow-Doubtful Collections                   | (947,373)           | (12,104,235)                   | (13,051,608)          |
| Due From Other Funds                         | -                   | 128,337                        | 128,337               |
| Investments:                                 |                     |                                |                       |
| Interest Account                             | -                   | 180                            | 180                   |
| Prepayment Account A                         | -                   | 76,594                         | 76,594                |
| Reserve Fund A                               | -                   | 20,220                         | 20,220                |
| Revenue Fund A                               | -                   | 433                            | 433                   |
| Deposits                                     | 500                 | -                              | 500                   |
| <b>TOTAL ASSETS</b>                          | <b>\$ 1,751,988</b> | <b>\$ 225,764</b>              | <b>\$ 1,977,752</b>   |
| <b>LIABILITIES</b>                           |                     |                                |                       |
| Accounts Payable                             | \$ 15,303           | \$ 396                         | \$ 15,699             |
| Mature Bonds Payable                         | -                   | 3,077,908                      | 3,077,908             |
| Mature Interest Payable                      | -                   | 7,447,311                      | 7,447,311             |
| Due To Other Funds                           | 128,337             | -                              | 128,337               |
| <b>TOTAL LIABILITIES</b>                     | <b>143,640</b>      | <b>10,525,615</b>              | <b>10,669,255</b>     |
| <b>FUND BALANCES</b>                         |                     |                                |                       |
| <b>Nonspendable:</b>                         |                     |                                |                       |
| Deposits                                     | 500                 | -                              | 500                   |
| <b>Unassigned:</b>                           |                     |                                |                       |
|  | 1,607,848           | (10,299,851)                   | (8,692,003)           |
| <b>TOTAL FUND BALANCES</b>                   | <b>\$ 1,608,348</b> | <b>\$ (10,299,851)</b>         | <b>\$ (8,691,503)</b> |
| <b>TOTAL LIABILITIES &amp; FUND BALANCES</b> | <b>\$ 1,751,988</b> | <b>\$ 225,764</b>              | <b>\$ 1,977,752</b>   |

**Statement of Revenues, Expenditures and Changes in Fund Balances**

For the Period Ending November 30, 2018

| <b>ACCOUNT DESCRIPTION</b>     | <b>ANNUAL<br/>ADOPTED<br/>BUDGET</b> | <b>YEAR TO DATE<br/>ACTUAL</b> | <b>YTD ACTUAL<br/>AS A % OF<br/>ADOPTED BUD</b> | <b>NOV-18<br/>ACTUAL</b> |
|--------------------------------|--------------------------------------|--------------------------------|---|--------------------------|
| <b>REVENUES</b>                |                                      |                                |   |                          |
| Interest - Investments         | \$ -                                 | \$ 5,144                       | 0.00%   | \$ 2,599                 |
| Special Assmnts- Tax Collector | 267,548                              | 19,882                         | 7.43%   | 19,882                   |
| Special Assmnts- Discounts     | (10,702)                             | (805)                          | 7.52%   | (805)                    |
| <b>TOTAL REVENUES</b>          | <b>256,846</b>                       | <b>24,221</b>                  | <b>9.43%</b>                                    | <b>21,676</b>            |

**EXPENDITURES**

**Administration**

|                                |                |               |               |              |
|--------------------------------|----------------|---------------|---------------|--------------|
| P/R-Board of Supervisors       | 12,000         | 1,000         | 8.33%         | 1,000        |
| FICA Taxes                     | 918            | 77            | 8.39%         | 77           |
| ProfServ-Engineering           | 10,000         | 2,685         | 26.85%        | 2,310        |
| ProfServ-Legal Services        | 9,000          | 5,311         | 59.01%        | 1,603        |
| ProfServ-Mgmt Consulting Serv  | 38,944         | 6,491         | 16.67%        | 3,245        |
| ProfServ-Web Site Development  | 1,200          | 1,200         | 100.00%       | -            |
| Auditing Services              | 6,300          | -             | 0.00%         | -            |
| Travel                         | 1,000          | -             | 0.00%         | -            |
| Postage and Freight            | 1,500          | 92            | 6.13%         | 19           |
| Insurance - General Liability  | 17,522         | 17,774        | 101.44%       | -            |
| Printing and Binding           | 1,300          | 17            | 1.31%         | 13           |
| Legal Advertising              | 2,500          | 78            | 3.12%         | -            |
| Misc-Bank Charges              | 600            | 99            | 16.50%        | 50           |
| Misc-Assessmnt Collection Cost | 5,351          | 286           | 5.34%         | 286          |
| Office Supplies                | 50             | 167           | 334.00%       | 84           |
| Annual District Filing Fee     | 175            | 175           | 100.00%       | -            |
| <b>Total Administration</b>    | <b>108,360</b> | <b>35,452</b> | <b>32.72%</b> | <b>8,687</b> |

**Field**

|                                |               |              |              |              |
|--------------------------------|---------------|--------------|--------------|--------------|
| ProfServ-Field Management      | 16,686        | 2,781        | 16.67%       | 1,391        |
| Communication - Teleph - Field | 6,500         | 1,091        | 16.78%       | 548          |
| Electricity - Entrance         | 1,300         | 22           | 1.69%        | 11           |
| Misc-Contingency               | 25,000        | -            | 0.00%        | -            |
| <b>Total Field</b>             | <b>49,486</b> | <b>3,894</b> | <b>7.87%</b> | <b>1,950</b> |

**Landscape Services**

|                                 |               |              |               |              |
|---------------------------------|---------------|--------------|---------------|--------------|
| Contracts-Landscape             | 6,000         | 1,600        | 26.67%        | 800          |
| Utility - Pump Station          | 28,000        | 5,117        | 18.28%        | 2,670        |
| R&M-General                     | 2,500         | -            | 0.00%         | -            |
| R&M-Renewal and Replacement     | 15,000        | -            | 0.00%         | -            |
| R&M-Irrigation                  | 10,000        | -            | 0.00%         | -            |
| R&M-Pump Station                | 5,000         | -            | 0.00%         | -            |
| <b>Total Landscape Services</b> | <b>66,500</b> | <b>6,717</b> | <b>10.10%</b> | <b>3,470</b> |

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2018

| ACCOUNT DESCRIPTION  | ANNUAL<br>ADOPTED<br>BUDGET | YEAR TO DATE<br>ACTUAL | YTD ACTUAL<br>AS A % OF<br>ADOPTED BUD | NOV-18<br>ACTUAL |
|--|-----------------------------|------------------------|--|------------------|
| <b><u>Reserves</u></b>                                       |                             |                        |  |                  |
| Reserve - Lakes  | 7,500                       | -                      | 0.00%                                  | -                |
| Pump Station Reserve   | 25,000                      | -                      | 0.00%                                  | -                |
| <b>Total Reserves</b>  | <b>32,500</b>               | <b>-</b>               | <b>0.00%</b>                           | <b>-</b>         |
| <b>TOTAL EXPENDITURES &amp; RESERVES</b>                     | <b>256,846</b>              | <b>46,063</b>          | <b>17.93%</b>                          | <b>14,107</b>    |
| Excess (deficiency) of revenues<br>Over (under) expenditures | -                           | (21,842)               | 0.00%                                  | 7,569            |
| Net change in fund balance                                   | \$ -                        | \$ (21,842)            | 0.00%                                  | \$ 7,569         |
| <b>FUND BALANCE, BEGINNING (OCT 1, 2018)</b>                 | <b>1,630,190</b>            | <b>1,630,190</b>       |  |                  |
| <b>FUND BALANCE, ENDING</b>                                  | <b>\$ 1,630,190</b>         | <b>\$ 1,608,348</b>    |  |                  |



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending November 30, 2018

| ACCOUNT DESCRIPTION  | ANNUAL<br>ADOPTED<br>BUDGET | YEAR TO DATE<br>ACTUAL | YTD ACTUAL<br>AS A % OF<br>ADOPTED BUD | NOV-18<br>ACTUAL |
|--|-----------------------------|------------------------|--|------------------|
| <b>REVENUES</b>  |                             |                        |  |                  |
| Interest - Investments                                       | \$ -                        | \$ 862                 | 0.00%                                  | \$ 475           |
| Special Assmnts- Tax Collector                               | 881,258                     | 143,288                | 16.26%                                 | 143,288          |
| Special Assmnts- Prepayment                                  | -                           | 76,594                 | 0.00%                                  | 17,004           |
| Special Assmnts- CDD Collected                               | 1,314,413                   | -                      | 0.00%                                  | -                |
| Special Assmnts- Discounts                                   | (35,250)                    | (5,800)                | 16.45%                                 | (5,800)          |
| <b>TOTAL REVENUES</b>  | <b>2,160,421</b>            | <b>214,944</b>         | <b>9.95%</b>                           | <b>154,967</b>   |
| <b>EXPENDITURES</b>  |                             |                        |  |                  |
| <b>Administration</b>  |                             |                        |  |                  |
| ProfServ-Arbitrage Rebate                                    | 600                         | -                      | 0.00%                                  | -                |
| ProfServ-Dissemination Agent                                 | 5,000                       | -                      | 0.00%                                  | -                |
| ProfServ-Trustee Fees  | 9,000                       | 5,396                  | 59.96%                                 | -                |
| Misc-Assessmnt Collection Cost                               | 17,625                      | 2,062                  | 11.70%                                 | 2,062            |
| <b>Total Administration</b>                                  | <b>32,225</b>               | <b>7,458</b>           | <b>23.14%</b>                          | <b>2,062</b>     |
| <b>Debt Service</b>  |                             |                        |  |                  |
| Principal Debt Retirement                                    | 810,000                     | -                      | 0.00%                                  | -                |
| Interest Expense   | 1,193,580                   | 596,790                | 50.00%                                 | 596,790          |
| <b>Total Debt Service</b>                                    | <b>2,003,580</b>            | <b>596,790</b>         | <b>29.79%</b>                          | <b>596,790</b>   |
| <b>TOTAL EXPENDITURES</b>                                    | <b>2,035,805</b>            | <b>604,248</b>         | <b>29.68%</b>                          | <b>598,852</b>   |
| Excess (deficiency) of revenues<br>Over (under) expenditures | 124,616                     | (389,304)              | 0.00%                                  | (443,885)        |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                             |                        |  |                  |
| Contribution to (Use of) Fund Balance                        | 124,616                     | -                      | 0.00%                                  | -                |
| <b>TOTAL FINANCING SOURCES (USES)</b>                        | <b>124,616</b>              | <b>-</b>               | <b>0.00%</b>                           | <b>-</b>         |
| Net change in fund balance                                   | \$ 124,616                  | \$ (389,304)           | 0.00%                                  | \$ (443,885)     |
| <b>FUND BALANCE, BEGINNING (OCT 1, 2018)</b>                 | <b>(9,910,547)</b>          | <b>(9,910,547)</b>     |  |                  |
| <b>FUND BALANCE, ENDING</b>                                  | <b>\$ (9,785,931)</b>       | <b>\$ (10,299,851)</b> |  |                  |

**THE WOODLANDS**  
**Community Development District**

**Supporting Schedules**

*November 30, 2018*

**THE WOODLANDS**

Community Development District

**Non-Ad Valorem Special Assessments  
(Sarasota County Tax Collector - Monthly Collection Distributions)  
For the Fiscal Year Ending September 30, 2019**

| Date Rcv'd       | Net Amount Received | Discount / (Penalties) Amount | Collection Costs | Gross Amount Received | ALLOCATION BY FUND |                      |
|------------------|---------------------|-------------------------------|------------------|-----------------------|--------------------|----------------------|
|                  |                     |                               |                  |                       | General Assmnts    | Debt Service Assmnts |
| Assmnts Levied   |                     |                               |                  | \$668,851             | \$81,500           | \$587,351            |
| Allocation %     |                     |                               |                  | 100%                  | 12%                | 88%                  |
| 11/21/18         | \$ 76,270           | \$ 3,308                      | \$ 1,161         | \$ 80,740             | \$ 9,838           | \$ 70,901            |
| 11/30/18         | 77,947              | 3,297                         | 1,187            | 82,431                | 10,044             | 72,387               |
| <b>TOTAL</b>     | <b>154,217</b>      | <b>6,605</b>                  | <b>2,348</b>     | <b>163,170</b>        | <b>19,882</b>      | <b>143,288</b>       |
| % COLLECTED      |                     |                               |                  | 24%                   | 24%                | 24%                  |
| <b>TOTAL O/S</b> |                     |                               |                  | <b>\$ 505,681</b>     | <b>\$ 61,618</b>   | <b>\$ 444,063</b>    |

**THE WOODLANDS**

Community Development District

**Non-Ad Valorem Special Assessments-DEVELOPER  
Sarasota County Tax Collector - Monthly Collection Report  
For the Fiscal Year Ending September 30, 2019**

| Date Received                | Net Amount Received | Discount/ (Penalties) Amount | Collection Cost | General Fund Amount Received | Allocation by Fund |                   |
|------------------------------|---------------------|------------------------------|-----------------|------------------------------|--------------------|-------------------|
|                              |                     |                              |                 |                              | FY 19 General Fund | Debt Service Fund |
| <b>Developer Assessments</b> |                     |                              |                 | \$ 460,237                   | \$ 186,051         | \$ 274,186        |
| Allocation %                 |                     |                              |                 | 100%                         | 40%                | 60%               |
| <b>TOTAL</b>                 | \$ -                | \$ -                         | \$ -            | \$ -                         | \$ -               | \$ -              |
| % COLLECTED                  |                     |                              |                 | 0%                           | 0%                 | 0%                |
| <b>TOTAL OUTSTANDING</b>     |                     |                              |                 | <b>\$ 460,237</b>            | <b>\$ 186,051</b>  | <b>\$ 274,186</b> |

**THE WOODLANDS**  
**Community Development District**

**Payment Register by Bank Account**

For the Period from 10/1/18 to 11/30/18

(Sorted by Check / ACH No.)

| Pymt Type  | Check / ACH No. | Date     | Payee Type | Payee                        | Invoice No. | Payment Description               | Invoice / GL Description       | G/L Account #    | Amount Paid |
|--|-----------------|----------|------------|------------------------------|-------------|-----------------------------------|--------------------------------|------------------|-------------|
| <b>SUNTRUST BANK N.A. - GF - (ACCT# XXXXX2796)</b> |                 |          |            |                              |             |                                   |                                |                  |             |
| Check  | 002083          | 10/02/18 | Vendor     | WELLS FARGO BANK NA          | 092018-2796 | TRANSFER FY18 ASSESSMENTS         | Due to Other Funds             | 131000           | \$6,750.84  |
| Check  | 002084          | 10/02/18 | Vendor     | WELLS FARGO BANK*            | 1607586     | 2018/08 EXTRA ADMIN SER 2004A     | ProfServ-Trustee Fees          | 201-531045-51301 | \$841.50    |
| Check  | 002084          | 10/02/18 | Vendor     | WELLS FARGO BANK*            | 1606136     | 9/4/18-9/3/19 TRUSTEE FEES        | ProfServ-Trustee Fees          | 201-531045-51301 | \$5,000.00  |
| Check  | 002085          | 10/05/18 | Vendor     | BRIGHTVIEW LANDSCAPING       | 5963828     | OCT EXTERIOR MAINT                | Contracts-Landscape            | 001-534050-53902 | \$800.00    |
| Check  | 002086          | 10/05/18 | Vendor     | PUBLIC RISK INSURANCE AGENCY | 57623       | 10/1/18-10/1/19 GEN LIAB          | Insurance - General Liability  | 001-545002-51301 | \$8,084.00  |
| Check  | 002086          | 10/05/18 | Vendor     | PUBLIC RISK INSURANCE AGENCY | 57640       | 10/1/18-10/1/19 PUBLIC OFFICIA    | Insurance - General Liability  | 001-545002-51301 | \$9,690.00  |
| Check  | 002087          | 10/05/18 | Vendor     | SARASOTA HERALD-TRIBUNE      | SC52G0R7V0  | 2019 MTG SCHEDULE                 | Legal Advertising              | 001-548002-51301 | \$78.30     |
| Check  | 002088          | 10/05/18 | Vendor     | STRALEY ROBIN VERICKER       | 16243       | 8/16-9/15/18 GEN COUNSEL          | ProfServ-Legal Services        | 001-531023-51401 | \$2,264.69  |
| Check  | 002088          | 10/05/18 | Vendor     | STRALEY ROBIN VERICKER       | 16244       | 8/16-9/15 QUIET TAX DEED TITLE    | ProfServ-Legal Services        | 001-531023-51401 | \$1,418.94  |
| Check  | 002089          | 10/12/18 | Vendor     | DEPT ECONOMIC OPPORTUNITY    | 72406       | 2018/2019 DISTRICT FILING FEE     | Annual District Filing Fee     | 001-554007-51301 | \$175.00    |
| Check  | 002090          | 10/18/18 | Vendor     | COMPLETE I.T.                | 3037        | GOOGLE FOR BUSINESS EMAIL         | Office Supplies                | 001-551002-51301 | \$83.70     |
| Check  | 002091          | 10/18/18 | Vendor     | FEDEX                        | 6-331-27090 | FEDEX THRU 10/2/18                | Postage and Freight            | 001-541006-51301 | \$28.22     |
| Check  | 002092          | 10/26/18 | Vendor     | DMK ASSOCIATES               | 13402       | 6/30-9/30 GEN ENGINEERING         | ProfServ-Engineering           | 001-531013-51501 | \$1,000.00  |
| Check  | 002092          | 10/26/18 | Vendor     | DMK ASSOCIATES               | 13150       | JUNE GEN ENG/SWFMD PERMIT         | ProfServ-Engineering           | 001-531013-51501 | \$200.20    |
| Check  | 002093          | 10/26/18 | Vendor     | FEDEX                        | 6-339-16435 | 10/5/18 POSTAGE                   | Postage and Freight            | 001-541006-51301 | \$13.01     |
| Check  | 002094          | 10/26/18 | Vendor     | INFRAMARK, LLC               | 35136       | OCT 2018 MGMNT SERVICES           | ProfServ-Mgmt Consulting Serv  | 001-531027-51201 | \$3,245.33  |
| Check  | 002094          | 10/26/18 | Vendor     | INFRAMARK, LLC               | 35136       | OCT 2018 MGMNT SERVICES           | ProfServ-Field Management      | 001-531016-53901 | \$1,390.50  |
| Check  | 002094          | 10/26/18 | Vendor     | INFRAMARK, LLC               | 35136       | OCT 2018 MGMNT SERVICES           | Postage and Freight            | 001-541006-51301 | \$5.38      |
| Check  | 002094          | 10/26/18 | Vendor     | INFRAMARK, LLC               | 35136       | OCT 2018 MGMNT SERVICES           | Printing and Binding           | 001-547001-51301 | \$3.60      |
| Check  | 002094          | 10/26/18 | Vendor     | INFRAMARK, LLC               | 35136       | OCT 2018 MGMNT SERVICES           | ProfServ-Web Site Development  | 001-531047-51301 | \$1,200.00  |
| Check  | 002095          | 10/26/18 | Vendor     | WELLS FARGO BANK*            | 1618075     | 2018/09 EXTRA ADMIN SER 2004A     | ProfServ-Trustee Fees          | 201-531045-51301 | \$247.50    |
| Check  | 002096          | 10/29/18 | Vendor     | STRALEY ROBIN VERICKER       | 16360       | 9/19-10/05/18 BANYAN POINTE       | ProfServ-Legal Services        | 001-531023-51401 | \$2,597.50  |
| Check  | 002097          | 10/31/18 | Vendor     | FEDEX                        | 6-345-67778 | 10/12/18 POSTAGE                  | Postage and Freight            | 001-541006-51301 | \$13.07     |
| Check  | 002098          | 10/31/18 | Vendor     | FRONTIER                     | 101918-5997 | 10/19-11/18/18 941-240-5997       | Communication - Teleph - Field | 001-541005-53901 | \$543.48    |
| Check  | 002099          | 11/02/18 | Vendor     | BRIGHTVIEW LANDSCAPING       | 6010965     | NOVEMBER EXTERIOR MAINT           | Contracts-Landscape            | 001-534050-53902 | \$800.00    |
| Check  | 002100          | 11/06/18 | Vendor     | FEDEX                        | 6-353-12744 | 10/19/18 POSTAGE                  | Postage and Freight            | 001-541006-51301 | \$13.13     |
| Check  | 002101          | 11/12/18 | Employee   | CARL A. IMPASTATO            | PAYROLL     | November 12, 2018 Payroll Posting |                                |                  | \$184.70    |
| Check  | 002102          | 11/12/18 | Employee   | LAWRENCE H. TINKHAM          | PAYROLL     | November 12, 2018 Payroll Posting |                                |                  | \$184.70    |
| Check  | 002103          | 11/12/18 | Employee   | WILLIAM RICHARDSON           | PAYROLL     | November 12, 2018 Payroll Posting |                                |                  | \$184.70    |
| Check  | 002104          | 11/12/18 | Employee   | ELIO M. BUCCIERO             | PAYROLL     | November 12, 2018 Payroll Posting |                                |                  | \$184.70    |
| Check  | 002105          | 11/12/18 | Employee   | ROBERT M. RIPATRAZONE        | PAYROLL     | November 12, 2018 Payroll Posting |                                |                  | \$184.70    |
| Check  | 002106          | 11/12/18 | Vendor     | STRALEY ROBIN VERICKER       | 16373       | 9/17-10/15/18 GEN COUNSEL         | ProfServ-Legal Services        | 001-531023-51401 | \$1,111.20  |
| Check  | 002107          | 11/21/18 | Vendor     | COMPLETE I.T.                | 3140        | NOV/GOOGLE FOR BUSINESS EMAIL     | Office Supplies                | 001-551002-51301 | \$83.70     |
| ACH  | DD127           | 10/16/18 | Vendor     | FPL                          | 092418 ACH  | 8/27-9/24/18 ELEC ACH 10.07.18    | Utility - Pump Station         | 001-543015-53902 | \$1,599.71  |
| ACH  | DD127           | 10/16/18 | Vendor     | FPL                          | 092418 ACH  | 8/27-9/24/18 ELEC ACH 10.07.18    | Electricity - Entrance         | 001-543008-53901 | \$11.03     |
| ACH  | DD128           | 11/05/18 | Vendor     | FPL                          | 102418 ACH  | 9/24-10/24/18 ELEC ACH 11.05      | Utility - Pump Station         | 001-543015-53902 | \$2,447.34  |
| ACH  | DD128           | 11/05/18 | Vendor     | FPL                          | 102418 ACH  | 9/24-10/24/18 ELEC ACH 11.05      | Electricity - Entrance         | 001-543008-53901 | \$11.03     |

|                          |                    |
|--------------------------|--------------------|
| <b>Total Amount Paid</b> | <b>\$52,675.40</b> |
|--------------------------|--------------------|